

The Annual Quality Assurance Report (AQAR) of the IQAC
School of Comparative Language

Part – A

1. Details of the Institution

1.1 Name of the Institution

School of Comparative Language and Culture

1.2 Address Line 1

Vigyan Bhawan, Takhashila

Address Line 2

Khandwa Road, DAVV, Indore

City/Town

Indore

State

Madhya Pradesh

Pin Code

452001

Institution e-mail address

natsemdavv@gmail.com

Contact Nos.

9926047720

Name of the Head of the Institution:

Dr. Laxman Shinde

Tel. No. with STD Code:

0731-2468975

Mobile:

9926047720

Name of the IQAC Co-ordinator:

Mr. Tarun G. Malkar

Mobile:

8462971549

IQAC e-mail address:

natsemdavv@gmail.comv

1.3 NAAC Track ID (For ex. MHCOGN 18879) **EC/66/RAR/146 dated 21-02-2014**

1.4 Website address:

<http://www.dauniv.ac.in/>

Web-link of the AQAR:

<http://www.iqac.dauniv.ac.in/>For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	Four Star		20/09/2000	“Five Years”
2	2 nd Cycle	B grade	2.57 out of 4	16/09/2008	“Five Years”
3	3 rd Cycle	A	3.09	21 .2. 2014	“Five Years”
4	4 th Cycle	N.A	N.A	N.A	N.A

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

21/11/2008

1.7 AQAR for the year (*for example 2010-11*)

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ Feb 2013 June 2013 _____ (DD/MM/YYYY)4
- ii. AQAR _____ 2013-14 _____ (DD/MM/YYYY)
- iii. AQAR _____ 2014-15 _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State

Affiliated College No

Constituent College No

Autonomous college of UGC No

Regulatory Agency approved Institution No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education

Urban

Financial Status UGC 2(f) UGC 12B

Grant-in-aid + Self Financing yes Totally Self-financing

1.10 Type of Faculty/Programme

Arts art

TEI (Edu)

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

No

Autonomy by State/Central Govt. / University

University with Potential for Excellence yes UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

Nil

2.2 No. of Administrative/Technical staff

Two

2.3 No. of students

196

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

04

2.8 No. of other External Experts

30

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff Students

04

Alumni

Others

01

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. 'Social Awareness In Modern Literature' organized on 13-14 Sept. 2013 'Social

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	10	00	10	--
PG	03	00	02	--
UG	00	00	00	--
PG Diploma	1	00	1	--
Advanced Diploma	1	00	1	--
Diploma	1	00	1	--
Certificate	02	00	2	--
Others	00	00	0	--
Total		00	00	00
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	17
Trimester	0
Annual	0

1.3 Feedback from stakeholders*

Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
00	0	0	0	0

2.2 No. of permanent faculty with Ph.D.

00

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

28

00

02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	1	2	
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days

during this academic year

6 days in a week

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

98 %

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Ph.d.	126					100%
P.G.	63	76 %	15 %	9 %	--	100%
U.G.	00	--	--	--	--	--

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	00	01	--	--
Technical Staff	00	00	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

RESEARCH CONSULTANCY AND EXTENSION:

3.1: One of the key elements of student evaluation is research paper presentation in seminars conducted by the teaching faculty in

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the
Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-
-

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Physical facilities include fully furnished and well equipped classrooms, drinking water, office room, staff room, Girls Common Room and an updated library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	07	01	03	01	01	03	01	--
Added	--	04	02	--	--	01	--	--
Total	07	05	05	01	01	04	01	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

School of Languages sends its students to Web Dunia and several other media and allied establishments to enable them to become familiar with the varied features of translation and other language oriented activities that may become creative occupation besides sources of livelihood in the modern era of globalization.

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :

Criterion – V**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Internal Quality Assurance System in School of Languages follows all UGC and NAAC guidelines and is constantly monitored by the head.

5.2 Efforts made by the institution for tracking the progression

Innovations in School of Languages include innovative practices like testing verbal communication skills of students, guiding them about ways and means to establish command over

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
00	79	53	--

(b) No. of students outside the state

28

(c) No. of international students

--

Men

No	%
83	62.3

Women

No	%
49	37.7

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
84	3	5	8	02	102	89	03	01	03	02	98

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="4"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

--

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

--

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	--	--
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Innovations in School of Languages include innovative practices like testing verbal communication skills of students, guiding them about ways and means to establish command over language and acquire the ability of convincing people through effective communication.

6.2 Does the Institution has a management Information System

The vision of School of Languages is to enable students to enhance their communication skills through greater command over language and effective linguistic skills.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The School of Comparative Languages and Culture takes feedback from students at regular

6.3.2 Teaching and Learning

Physical facilities include fully furnished and well equipped classrooms, drinking water, office

6.3.3 Examination and Evaluation

Semester Grade/ Credit System is followed.
Curriculum update based on the current needs of the schools and society.

6.3.4 Research and Development

One of the key elements of student evaluation is research paper presentation in seminars conducted by the teaching faculty in the

6.3.5 Library, ICT and physical infrastructure / instrumentation

Physical facilities include fully furnished and well equipped classrooms, drinking water, office room. staff room. Girls Common Room and an

6.3.6 Human Resource Management

Conscious efforts are made to incorporate new and innovative topics which are relevant in the context of the modern era and as per the

6.3.7 Faculty and Staff recruitment

Faculty Empowerment strategies are implemented through motivation of teaching faculty for completing orientation and Refresher

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Computerization of administration and the process of admission and examination results, issue of certificates . So students get admission

6.4 Welfare schemes for

Teaching	00
Non teaching	05
Students	107

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	R.S.A	-	--
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Students are enrolled/admitted in the M. Phil. Courses through entrance examination as per the guide lines of UGC. In this process, State Govt. norms about

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

School of Languages monitors the academic progression of its students in terms of studies, performance in internal tests and seminars, besides

6.13 Development programmes for support staff

The students of school of Comparative Languages and Culture are provided membership of DAVV IT Centre which enables them to use computers and internet

6.14 Initiatives taken by the institution to make the campus eco-friendly

In order to create environment consciousness in students- School of Languages conducts guest lectures and extension lectures on varied topics related to

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Innovations in School of Languages include innovative practices like testing verbal communication skills of students, guiding them about ways and means

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

[Empty box for Action Taken Report]

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Need for curriculum changes arise from interaction with Colleges and research institutions In-house Faculty meets, Students feedback of the curriculum,

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

[Empty box for environmental awareness contribution]

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

[Empty box for additional information]

8. Plans of institution for next year

School of Comparative Languages and Culture is a constituent teaching department of DAVV, which runs M.Phil. Courses in Hindi, English, Sanskrit and Urdu, besides M.A. in ‘Functional Hindi

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____
